



# Magill College Pty Ltd Trading as Magill College Sydney

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CRICOS Provider Code: 01994M RTO No: 91367

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## COURSE INFORMATION BSB50215 DIPLOMA OF BUSINESS

### CRICOS Course Code 091160G

|                        |  |   |
|------------------------|--|---|
| <b>Course Duration</b> | 52 weeks @ 20 hours per week, including a 12 week approved holiday period. |   |
| <b>Course Fee</b>      | <b>Enrolment Fee (non-refundable)</b>                                      | <b>Material Fee (incl. study materials)</b> |
| AU \$6,400.00          | AU \$200.00  | AU \$200.00                                 |

Please note Magill College Sydney reserves the right to vary Tuition Fees and/or the Material Fees without prior notice. Please contact the College prior to enrolling to confirm the current cost and fee structure.

#### Entry requirements

There are no pre-requisites for this qualification.

Magill College Sydney does not accept any students under 18 years of age, and therefore it is mandatory that all students who wish to enrol in this course must be at least 18 years of age.

For international Students whose first language is not English, the minimum required level of English language proficiency is an IELTS score of 5.5 or TOEFL iBT score of 46 [or equivalent, as recognised by Department of Home Affairs (DHA) and a satisfactory completion of HSC Year 12 or equivalent.]

#### Learning and Career Pathways Information

Preferred pathways for students into this qualification may include a number of entry points, including:

- BSB40215 Certificate IV in Business or other relevant qualification(s); or
- For mature age entry (21 years of age or above) vocational experience is expected, but without a formal qualification.

Pathways from the qualification:

Students who gain the BSB50215 Diploma of Business qualification can further their study in the BSB60215 Advanced Diploma of Business or other Advanced Diploma qualifications or can gain employment within a supervisory or management role.

#### Qualification Packaging Rules

To attain the BSB50215 Diploma of Business qualification Eight (8) Elective units must be completed successfully. These Elective units of competency have been selected in accordance with packaging rules, as specified in BSB50215 Diploma of Business.

Upon completion of the qualification under the course structure listed below, students will be issued with an AQF Qualification BSB50215 Diploma of Business. Students completing assessment requirements for part of a qualification will be awarded a Statement of Attainment, indicating which units of competency they have completed.

#### Elective Units (Group B, Group C & Group E)

|            |  |
|------------|--|
| BSBADM504  | Plan and implement administrative systems                    |
| BSBADM506  | Manage business document design and development              |
| BSBHRM506  | Manage recruitment, selection and induction processes        |
| BSBWOR501  | Manage personal work priorities and professional development |
| BSBPMG522  | Undertake project work                                       |
| BSBRISK501 | Manage risk  |

#### Elective Units (Other Group)

|           |                           |
|-----------|---------------------------|
| BSBMGT502 | Manage people performance |
| BSBMGT517 | Manage operational plan   |

#### Vocational Outcome:

This business qualification reflects the role and is designed for:

- individuals with various job titles including executive officers, program consultants and program coordinators; or
- individuals who may possess meaningful experience in a range of settings, but seek to further develop their skills across a wide range of business functions; or
- conversely, it may also apply to those individuals with little or no vocational experience, but who possess sound theoretical business skills and knowledge that they would like to develop to create further educational and employment opportunities.

Further information regarding BSB - Business Services Training Package can be accessed at: [www.training.gov.au](http://www.training.gov.au)